

Terms of Reference for Statistician for 6th MEITI Summary Data (For Myanmar Nationals Only)

1. Background information

Myanmar applied for EITI Candidacy Status in December 2012 and its application was accepted by the International EITI Board in May 2014. Myanmar's first EITI report was successfully produced in January 2016. Myanmar's second and third EITI reports for 2014-2015 and 2015-2016 financial years were successfully produced in March 2018. The first Myanmar EITI reports for forestry sector covering 2014-2015 and 2015-2016 financial years were completed in January 2019. The 4th EITI Report for 2016-2017 and 5th EITI Report for 2017-2018 were timely produced. Myanmar had met the EITI requirement to reveal the beneficial ownership by making this mandatory before 1st of January 2020 after releasing Presidential Notification (104/2019). The third and fourth MEITI Forestry Sector Reports for 2016-2017 and 2017-2018 fiscal years were recently produced.

All the previous MEITI reports covering 2013-2014, 2014-2015, 2015-2016 and 2016-2017, 2017-2018 were prepared in line with the Myanmar Financial Year, April 1 to March 31, for the deadline of March 31. However, on the 31st October of 2017, the Union Parliament endorsed a Presidential Decision to change the Financial Year from April 1 - March 31 cycle to October 1-September 30 cycle. The International EITI Board approved for Myanmar request to produce the 6th MEITI and 7th Reconciliation Reports covering an 18-month period from April 2018 to September 2019, for submission by a deadline of 30 September 2021. Myanmar is still required to submit unilateral disclosure of government revenue data (6-month mini budget) by 31st December 2020 as EITI Requirement 7.2 Data accessibility and open data (<http://www.myanmar-eiti.org/en/publication/eiti-standard-2019>). Therefore, Myanmar will be in the first instance be required to disclose unilateral government revenue data in accordance with EITI requirement 2 to 6.

EITI implementing countries are publishing extractives-related data online or through EITI Reports, disclosing the revenues and other information on the extractive sectors of member countries. The Summary data is an EITI's tool for collecting and publishing data from EITI Reports in a structured manner. The summary data files are excel files, which are filled out by the implementing countries using the Summary Data Template with excel-files, <https://eiti.org/explore-data-portal#eiti-summary-data>.

Preparation (including data collection and data analysis) of the Summary Data Sheet will be undertaken by Myanmar EITI Office, Fiscal Policy, Strategy and EITI Division, Budget Department and MEITI National Coordination Secretariat (MEITI-NCS) with corporation of government departments, State-owned Enterprises and technical assistance of the hired Statistician. The Statistician will be based in Yangon with frequent travel to Nay Pyi Taw to meet relevant government agencies. However, virtual meetings will be organized if travel is not possible to due to Covid-19.

2. Objective of the Assignment

The objective of the assignment as follows;

To submit unilateral disclosure of government revenue data (6-month mini budget) by 31st December 2020 in accordance with EITI Requirement 7.2 Data accessibility and open data.

3. Scope of Works

The Statistician will undertake to compile the following information tasks as the international EITI standards and the Summary Data Template (Part 1, Part 2, Part 3 and Part 4) in line with the 2019 EITI standard:

- Fill up the sheet 1 for country and data characteristics
- Complete the sheet 2 (disclosure checklist) of the summary data template with references and sources (usually links and page numbers) to available information on contextual information, such as contracts, licenses, legal and fiscal framework (It also provides a summary of the sector-specific figures (contribution to the economy, total revenues, etc). It follows the structure of the EITI Standard, requirement by requirement.
- In line with the part 3 of the summary data template, prepare a list of reporting government entities and all the projects for the purpose of the unilateral government disclosure.
- In line with part 4 of the summary data template, collect and report all government revenues per revenue stream, according to IMF's Government Finance Statistics classification. It includes government revenues from extractives in its entirety, i.e all revenue streams for the extractive sectors, including revenues that fall below agreed materiality thresholds. Where possible, report all government revenues disaggregated per company in line with part 5 of the summary data template. GFS is an international standard for classifying government revenues, making them comparable across different countries and time-periods.
- Undertake the collection, validation, consistency analysis, editing and dissemination of statistics related to extractive industries with emphasis on data quality, data reliability, coverage and timeliness as prescribed EITI Summary Data template;
- The consultant should ensure that all the data required in the Summary Data Template are properly and adequately filled up, with the correct references to the GFs classifications for each revenue stream.
- Explain the data quality assurance procedures of government and ask the MSG for confirmation that such procedures were applied for the data covered by the fiscal period. The consultant should recommend a way to confirm this, e.g. that the summary data template is attested to by senior government officials from the agency that provided the data.
- Work closely with the technical team of MEITI NCS for timely receiving the requested data from the government
- The statistician should work together with Beneficial Ownership Taskforce to ensure complete reporting on all the BO of all the companies included in 2nd BO data collection report.

4. Management and Reporting

The Statistician will work under the supervision of Director of Fiscal Policy, Strategy and EITI Division, Budget Department; National Coordinator of MEITI-NCS; and administratively report to the Programme Manager and Technical Team of MEITI-NCS. The candidate will undertake prescribed 6th MEITI Summary Data Template in accordance with the EITI Standard.

5. Schedule Deliverables

The schedule for the Statistician shall be undertaken as set out below:

Signing of contract	2 nd week of October 2020
Review the summary data template 2.0 and associated guidance note https://eiti.org/document/eiti-summary-data-template , MEITI reports and the standard reporting template for the 6 th MEITI summary data, 2019 EITI standard	15 th to 30 th October 2020
Consultation with stakeholders and data collection	1 st to 15 th November 2020
Draft Summary Template for 6 th MEITI of Mini Budget and presentation at the MEITI Technical and Reporting Sub-committee	16 th to 30 th November 2020
Review verified data of reporting entities from OAG in Draft Summary Template for 6 th MEITI of Mini Budget and presentation at the MEITI Technical and Reporting Sub-committee	1 st to 15 th December 2020
Final Summary Template for 6 th MEITI of Mini Budget	26 th December 2020

6. Timeline and Working Days

It is anticipated that the contract will require a total of approximately 60 days non- consecutive between 15th October, 2020 to 26th December, 2020 and the final summary data template shall be submitted not later than 26th December, 2020.

7. Minimum Requirement

Candidates should meet the following:

- At least first level university degree in Statistics or Economics with a specialization in quantitative techniques (preferably in statistics) or any other degree considered equivalent.
- Five years of relevant experience in national or **international** organizations in the collection, compilation, validation and analysis of financial and natural resources statistics.

- Ability to perform a variety of conceptual and data analyses required for formation, administration and evaluation of projects.
- Technical and financial skills, including knowledge and work on transparency and governance, public finance and financial accountability.
- Knowledge of the oil, gas and mining sectors or other natural resources sectors, preferably in Myanmar.
- Proficient in information technology Microsoft Word, Excel, web-browsers, use of database applications.
- Proficient in statistical software (SPSS, STATA).
- Myanmar and fluent in English.
- Experience in cooperation with government departments